

Job Title: Boarding Cleaner

Responsible to: Day Houseparent & Head of Boarding

Purpose: To be willing to work in both College boarding houses and be capable of moving furniture etc. for cleaning purposes.

Duties:

1. To undertake, as directed by the Head of Boarding and Day Houseparent, all aspects of day to day cleaning in the boarding house including dusting, polishing, vacuum cleaning, scrubbing and polishing floors where appropriate, cleaning mirrors and windows, toilets, baths, showers, sinks and washbasins, washing crockery etc when appropriate.
2. To undertake all aspects of end of term cleaning as directed by the Head of Boarding and Day Houseparent. Tasks will include washing walls, scrubbing furniture, shampooing carpets and upholstery, turning mattresses, washing under-blankets, duvets, pillows and curtains, cleaning light shades etc.
3. To empty waste bins and to dispose hygienically of all rubbish.
4. To wash (using equipment provided), dry, fold and return sheets and other items of bedding to dormitories as appropriate. Also to wash tea towels, bath mats and other household items.
5. To clean cookers, refrigerators and other kitchen and laundry appliances as appropriate.
6. To comply with health & safety rules.
7. To prioritise the safeguarding of all students and participate in training on safeguarding matters.
8. To contribute to the elimination of unlawful discrimination, harassment and victimisation; advance equality of opportunity and foster good relations between people who share a protected characteristic and those who do not.
9. To undertake other duties as may reasonably be required by the Head of Boarding and Day/Resident Houseparents.

PERSON SPECIFICATION

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The person appointed to this post will be able to demonstrate an ability to undertake appropriate tasks effectively and efficiently and show flexibility in all aspects of such work. Work experience as a Cleaner is helpful but not essential.

September 2020